



Tshwane Women In Business Awards 2026 – Entry Form

Council Chambers | Corner of Basden Avenue & Rabie Street |
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TWIBA 2026

Tshwane Women In Business Awards

Theme: Catalyzing Women Led Enterprises for Inclusive Economic Transformation

CLOSING DATE: 9TH OCTOBER 2026

TEDA, in partnership with the City of Tshwane and participating stakeholders, invites eligible women-owned businesses based within the City of Tshwane to enter the fifth Tshwane Women in Business Awards. TWIBA recognises enterprises that contribute to inclusive economic growth, job creation, innovation, community development and business sustainability.

Important entry information

- Complete every applicable section and sign the declaration.
- Select one main sector category only.
- Attach all documents required for your business stream.
- Submit the form and attachments to info.teda@tshwane.gov.za 09 October 2026.

Eligibility at a glance

Applicant

A woman owner, founder, partner, member or director with an active leadership role in the business. The entrant must be authorised to submit the entry.

Location

The business must be based in, operate from, or provide verifiable economic activity within the City of Tshwane.

Formal sector

The business must have operated for at least 12 months and submit the listed compliance and financial documents.

Assessment

Entries may be verified and shortlisted applicants may be required to attend an interview, adjudication session or site visit.



Full name of entrant	
Identity or passport number	
Position in the business	
Mobile number	
Email address	
Registered business name	
Trading name	
Registration number if applicable	
Business address	
Ward number if known	
Website or social media	
Year business commenced trading	
Number of full time employees	
Number of part time or temporary employees	

Ownership and business stream

- Formal sector

Percentage owned by women _____ %

Percentage owned by black women _____ %

Is the entrant involved in daily management ☐ YES ☐ NO

Annual turnover band:

☐ R0-R1 million ☐ Above R1-R2 million ☐ Above R2-R5 million ☐ Above R5 million

Business activity

Main products or services	
Primary customers or markets	
Geographic markets served	☐ Tshwane ☐ Gauteng ☐ National ☐ Export

Provide a concise description of what the business does and the problem or market need it addresses.

Part B - Main award sector

- | | |
|--|---|
| ☐ Agriculture and agro-processing | ☐ Automotive and components |
| ☐ Aerospace aviation & defence technologies | ☐ Construction engineering & built environment |
| ☐ Mining and beneficiation | ☐ ICT BPO digital & research innovation |
| ☐ Tourism MICE and hospitality | ☐ Manufacturing |
| ☐ Renewable energy green economy and circular economy | |

Selected sector

Reason this sector best fits the business

Business motivation

Attach additional pages if necessary. Suggested maximum: 1,000 words across this section.

Business journey and value proposition

Describe the business, its development, customers, competitive advantage and the role of the woman entrant.

Growth and resilience

Summarise measurable progress during the past 12 to 24 months, including revenue, customers, contracts, new markets, productivity or challenges overcome.

Employment and inclusion

State the number and types of jobs created or sustained and explain how the business advances women, youth, persons with disabilities or previously disadvantaged groups.

Community and Tshwane impact

Explain the business's contribution to its community and to economic development within Tshwane.

Provide a concise description of what the business does and the problem or market need it addresses.

Part C - Climate Action and Sustainability Recognition

This cross-cutting recognition introduces and promotes practical climate action and sustainability among Tshwane women-owned enterprises. Businesses at any stage of their sustainability journey may enter. Assessment will consider relevance to the size and nature of the business, credible action already taken, measurable results where available, and a realistic plan for further improvement.

Would you like to be considered for this recognition	☐ Yes ☐ No
Does the business offer a green product or service	☐ Yes ☐ No ☐ In development
Does the business measure any environmental indicators	☐ Yes ☐ No ☐ Planning to do so

Sustainability areas addressed

Tick all that apply.

- | | |
|--|--|
| ☐ Energy efficiency | ☐ Renewable energy |
| ☐ Water efficiency or conservation | ☐ Waste reduction |
| ☐ Reuse recycling or circular practices | ☐ Sustainable materials or sourcing |
| ☐ Cleaner production | ☐ Low carbon transport or logistics |
| ☐ Climate resilient operations | ☐ Green products or services |
| ☐ Employee or community awareness | ☐ Environmental compliance or certification |

Actions implemented

Describe the practical action taken, when it began and who is responsible.

Results and evidence

Provide measurable outcomes where available, such as reduced electricity, fuel, water, waste, emissions or costs. Attach supporting evidence.

Next 12 month commitment

State one or more realistic sustainability improvements the business commits to pursuing during the next 12 months.

Supporting sustainability evidence

- ☐ Utility bills or consumption records
- ☐ Waste or recycling records
- ☐ Photos
- ☐ Policy or action plan
- ☐ Certification or audit
- ☐ Supplier or customer confirmation
- ☐ Other evidence attached

Part D - Supporting documents checklist

- ☐ Completed and signed entry form
- ☐ CIPC registration document or other founding document
- ☐ Valid SARS tax compliance status or PIN
- ☐ Proof of business address or operating premises in Tshwane
- ☐ Business profile
- ☐ Latest annual financial statements or management accounts covering at least one year
- ☐ Proof of woman ownership and management role

Optional supporting evidence

- ☐ Customer references or testimonials
- ☐ Media coverage
- ☐ Awards or certifications
- ☐ Climate action and sustainability evidence
- ☐ Product photographs

Part E Declaration and consent

I declare that the information in this entry and its attachments is true and complete to the best of my knowledge. I am authorised to submit this entry on behalf of the business. I consent to TEDA and its appointed adjudicators verifying the information provided and contacting relevant references for adjudication purposes. I understand that incomplete, misleading or unverifiable entries may be disqualified. If shortlisted or selected, I consent to the reasonable use of the entrant's and business's name, profile, photographs and award-related information for TWIBA and TEDA communication and promotional purposes, subject to applicable law.

Name of entrant	
Signature	Tshwane Women In Business Awards
Designation	
Date	

Submission

Email	info.teda@tshwane.gov.za
Closing date	09 October 2026
Email subject line	TWIBA 2026 Entry - Business name - Selected sector

For any technical assistance required, entrants may email **info.teda@tshwane.gov.za** or **call Tebogo Mphephu on 072 761 4696**

Late or incomplete submissions will not be considered. Receipt of an entry does not guarantee shortlisting or an award. TEDA reserves the right to verify entries, determine category placement and withhold an award where entries do not meet the required standard.



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