



**BID TEDA: 02/10/17: APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND DELIVER STATIONERY AND TONERS TO THE TSHWANE ECONOMIC DEVELOPMENT AGENCY (TEDA) FOR A PERIOD OF TWO YEARS**

The 80/20 preference point system will be applied to this tender. Bidders who are in the employ of the state will be disqualified automatically.

**Closing date:** 12 October 2017 at 11:00 am

Tender documents and Specifications are obtainable during normal office hours (Mondays to Fridays from 08:00 until 16:30) on receipt of a non-refundable deposit of R250,00. Bank-guaranteed cheques will not be accepted.

Bidders who have disputed municipal accounts for rates and taxes and/or accounts for municipal or other services that are more than 30 days overdue will be disqualified. Municipal accounts for the last three months must be submitted together with the bid documents.

**Enquiries regarding technical terms of reference or bid documents must be referred to Ms Mokgadi Mapokane at 012 358 6539 or [mokgadima@tshwane.gov.za](mailto:mokgadima@tshwane.gov.za).**

**Tender documents must be enclosed in a sealed envelope bearing the applicable tender number, tender description and reference number, as well as the closing time and due date, and must be addressed to TEDA, Supply Chain Management, PO Box 11751, Zwartkop, Pretoria 0051. It must be placed in the tender box situated at the reception area on the 5<sup>th</sup> Floor, Anker Building, 1279 Mike Crawford Road, Centurion**

**The advert can also be accessed on the Website at [www.etenders.gov.za](http://www.etenders.gov.za).**

No briefing session will be held.

Special conditions: As per the bid document.